



Nanoose First Nation EMPLOYMENT OPPORTUNITY

Thi K'wasun Youth Coordinator

Reporting to both the Director of Operations and assigned Right to Play Program Officer (as per the grant requirements), Thi K'wasun Youth Mentor will primarily be responsible to work as an integral part of the Nanoose First Nation (NFN) Administration. Thi K'wasun Youth Program has been adapted to include Right to Play content; to deliver community-driven, culturally-relevant play-based programming designed to enhance leadership, self-confidence, and self-efficacy among children and youth. Through cooperation we create safe and inclusive spaces where children and youth can share their ideas, their hopes and their fears, and learn the skills to become positive agents of change.

Who we are:

Nanoose First Nation administers community programs and services to Snaw-Naw-As members, ensuring that they have access to them. We also lobby, negotiate and are the voice of our community members regarding these programs and services.

Our ultimate purpose is to provide responsible self-sustainability, self-governance and self-determination for the Nation and its members, which is driven by our passion for working hard for our people. With that passion as our foundation, and in line with the Snaw-Naw-As traditional values, we also value: *Respect; Open, Honest & Clear Communication (Tsetse wihatul); Leading by Example; Alignment with our History, Community Culture & Values (Snuwyuth); and Working Together (Naut'sa mawt), Supporting One Another (Tzowtun).*

What you'll do:

As part of our Youth department team, you will:

- Coordinate child and youth programming
- Plan, lead and assess core program
- Support the planning and implementation of events and initiatives
- Build partnership and program awareness
- Administration and program evaluation
- shares some responsibilities/duties with other admin/coordinator team members
- follows established procedures and at times required to use independent judgement
- Operates at a high level of people interaction and must be able to respond with courtesy, tact, and diplomacy
- Given the position that includes working in partnership with many departments, confidentiality is key
- Incumbents' flexibility in availability is an asset.

Other Duties

- Participate in upcoming fundraisers and meetings
- Apply for Grant Proposals and ensure that all grant responsibilities are carried out
- Drive our bus to and from scheduled activities. Must have Class 4 or be willing to obtain, and must have a clear drivers abstract
- Carry out other duties as required

The qualifications, experience, skills and abilities we're looking for:

- Combination of education and experience
- Desired, minimum College Diploma, ongoing or complete in the any of the following areas: Community Services (Child and Youth Worker; Recreation and Leisure; Social Service Worker; Early Childhood Education); or equivalent community and/or youth work experience. Studies in teaching and education.
- Desired, knowledge and/or education in Indigenous culture and worldviews as it is applied to Child and Youth Development (Education, Family and Child Services, Early Childhood Education, Social Services, Health, etc.
- Professional, adaptable communication style with strong interpersonal skills and the ability to influence others.
- High level of emotional intelligence, patience and integrity.
- Maintains composure in high-pressure situations.
- Resourceful and organized with excellent time management abilities.
- Able to deliver negative information tactfully and diplomatically when needed. Acts ethically and handles sensitive information with confidentiality.
- Team-oriented with a positive, approachable attitude.
- Trained in how to effectively facilitate leadership and recreation programming for young people
- Experience facilitating workshops for groups of 10 or more.
- Experience in working with youth and children in recreation, arts, and culture programming.
- Experience in coordinating large events for 50+ people.
- Knowledge of completing reports and collecting various program data and statistics.
- Interested in being part of community development.

The conditions you'll be working in:

This is a full-time (35 hours/week) permanent position. Wage: \$24.00 - \$26.00 per hour.

If you believe you meet the requirements of this position and are aligned with our purpose and values, please submit your resume, cover letter (explaining relevant experience) and at least 2 references by 4:00pm on August 3, 2023 to:

Rachel Watts, Employment Assistance Services Officer

Subject Line: Thi'Kwasun Youth Mentor Opportunity

Email: rachel.watts@nanoose.org

OR: In person at the Nanoose First Nation Band Office (Attn: Youth Coordinator Position)

We thank all applicants in advance; however, only shortlisted applicants will be contacted.