

Building Inspector Advisor

The Opportunity

Reporting to the Program Administrator, the Building Inspector Advisor role is a unique opportunity to positively impact First Nations members and communities of Naut'sa mawt Tribal Council (NmTC). The Building Inspector Advisor will be responsible for providing inspection and advisory services to the [10-member Nations of the NmTC](#). The ideal candidate will have a strong background in building construction, project management, British Columbia Building Code, and experience in providing training and guidance to government staff.

This role requires a BOABC certified and people-centric professional with a problem-solving spirit and a strong knowledge of housing and infrastructure issues faced by First Nation communities. This is a permanent full-time 35 hours per week position working remotely, within member Nations, as well as at the NmTC office in Malahat, BC. The candidate will be ideally located on southern Vancouver Island or near the coast in the Lower Mainland.

The primary contributions from this role will be to:

- Provide building inspection support including but not limited to:
 - Conducting code-compliance plan reviews and inspections for building renovation and construction projects.
 - Inspecting Part 9 buildings at the required stages to ensure conformance to bylaws, building and plumbing codes, and standards.
 - Reviewing and commenting on building plans (Part 3 and Part 9), drawings and applicable documentation for housing renovations and construction.
- Establish and promote teamwork & mentorship amongst our member Nations by:
 - Collaborating with the NmTC team to develop and deliver programs that meet the needs of our member Nations.
 - Communicating regularly with member-Nations' staff to identify current and upcoming needs and identify building inspection mentorship and training opportunities.
 - Identifying and providing building code compliance training to First Nation staff including facilitating training sessions, developing training materials, and answering questions related to compliance with building codes and regulations.
- Advise First Nations' staff in the development and implementation of project plans and schedules, inspection procedures and policies, and construction management techniques for coordinating subcontractors, materials, and equipment.
- Offer procurement and project management guidance to ensure successful completion of projects on time and within budget.
- Provide scope of work cost estimates for renovations.
- Assess building conditions, assist with defining maintenance needs, and support asset management initiatives.
- Identify funding opportunities that will support current and future initiatives.
- Provide support in coordinating with regulatory and funding agencies.
- Keep up-to-date on changes to building codes and regulations and communicate changes to relevant parties.

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Qualifications and Experience

- Minimum Level 1 BOABC Building and Plumbing Certification or equivalent qualifications.
- Level 3 BOABC Building and/or Level 2 Plumbing Certification an asset.
- 5+ years of experience conducting building code compliant inspections.
- Diploma in Building Technology or Bachelor's degree in a related field an asset.
- Experience with project management an asset.
- Project Management Professional (PMP) certification is an asset.
- Valid Class 5 Drivers License with clean abstract and reliable vehicle to travel to member Nation communities.
- Clean Criminal Record Check.

Knowledge, Skills, and Abilities

- Ability and desire to develop and maintain relationships with NmTC member Nations.
- Strong knowledge of building codes and regulations, including the ability to interpret and apply them to construction projects.
- Excellent project management and organizational skills, with the ability to manage multiple projects simultaneously.
- Knowledge of current construction costs and how they vary across the lower mainland, Vancouver Island, and the Gulf Islands.
- Strong understanding of procurement policies and methodologies.
- Strong communication skills (both written and verbal), including the ability to communicate technical information to a non-technical audience.
- Self-starter with a demonstrated ability to autonomously manage schedules and workloads.
- Knowledge of Coastal Salish First Nations culture, customs, and traditions an asset.
- Experience and/or knowledge of housing challenges and needs specific to First Nations
- Computer proficiency in Microsoft Office 365 environment (Outlook, Word, Excel).

Working With NmTC

- Comprehensive benefits and competitive salary commensurate with experience.
- Team oriented and collaborative culture with opportunities to work remotely or in-office.

How to Apply

Interested candidates are encouraged to submit their resume and a cover letter detailing qualifications and experience to hr@nautsamawt.com.

Applications will only be considered if eligible to work in Canada. Applicants requiring a work permit or sponsorship for employment in Canada are unable to be considered.

Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal Ancestry.

We thank all candidates for their applications. Only those to be interviewed will be contacted.

Closing date for this posting is September 22nd, 2023