Steps to follow when work might be unsafe

1

**Report the unsafe condition or procedure**

* + Employees must immediately report the unsafe condition to a supervisor or employer.
	+ As a supervisor or employer, you must investigate the matter and fix it if possible. If you decide the worker's concern is not valid, report back to the worker.

2

**If a worker still views work as unsafe after a supervisor or employer has said it is safe to perform a job or task**

* + As a supervisor or employer, you must investigate the problem and ensure any unsafe condition is fixed.
	+ This investigation must take place in the presence of the worker and a worker representative of the joint health and safety committee. If there is no safety committee, the worker who first reported the unsafe condition can choose to have another worker present at the investigation.

3

**If a worker still views work as unsafe, notify WorkSafeBC**

* + If the matter is not resolved, the worker and the supervisor or employer must contact WorkSafeBC. A prevention officer will then investigate and take steps to find a workable solution.