

## Level 1 Check list and control measures

- We have established and posted an occupancy limit for our premises.  
NOTE- Public Health has advised that the prohibition on gatherings of greater than 50 people refers to “one-time or episodic events (weddings, public gatherings), and is therefore not intended to apply to workplaces. However, limiting the number of people in a workplace is an important way to ensure physical distancing is maintained.
- In order to reduce the number of people at the worksite, we have considered work-from home arrangements, virtual meetings, rescheduling work tasks and limiting the number of customers and visitors in the workplace
- We have established and posted occupancy limits for common areas such as break rooms, meeting rooms, change rooms, washrooms, and elevators
- We have implemented measure to keep workers and others at least 2 metres apart, wherever possible. Options include revising work schedules and reorganizing work tasks

### Measures in place

(List the control measures for maintaining physical distance in the workplace)  
If this information is in another document, identify that document here.