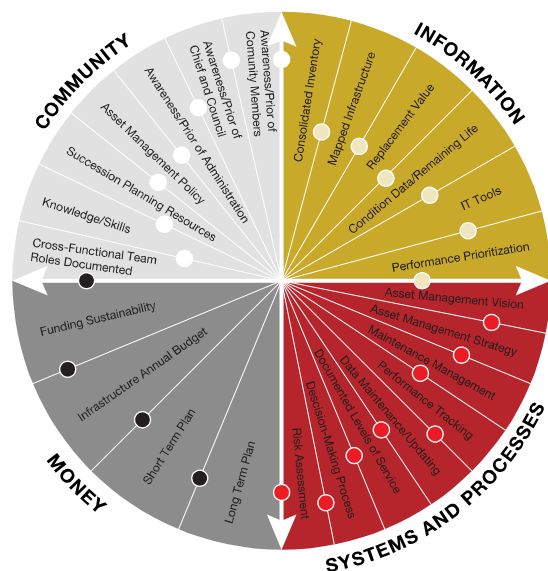
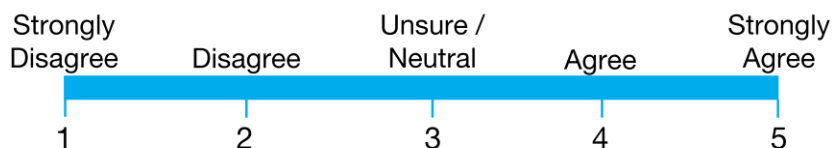


# PART 2 – WEAVING THE PIECES

## Current State of Assets Assessment

Refer to the questions/statements on this sheet to assess how you feel your Nation is currently doing in asset management. The questions below are each associated with one of the “5 Core Areas of Asset Management”. Completing this self assessment will help you understand what areas your Nation is strong in and what gaps may exist in managing community-owned infrastructure in a sustainable way.

1. **Work with other staff from your community** to complete the assessment.
2. As a group, **decided whether you agree or disagree** with each statement.
3. **Place a sticky dot** on the line that corresponds with each statement using the following scale:



## Statements

### COMMUNITY

- Awareness/Priority of Community Members:** Community members have an awareness of Asset Management and it is a priority for community members.
- Awareness/Priority of Chief and Council:** Chief and Council have an awareness of Asset Management and it is a priority for Chief and Council.
- Awareness/Priority of Administration:** Administration and Staff in my community has a vision for Asset Management.
- Asset Management Policy:** My community has an Asset Management policy in place.
- Succession Planning Resources:** There is a process in place for succession planning, and knowledge transfer. Sufficient resources (people, tools, and finances) are available for our team to manage infrastructure effectively and efficiently.
- Knowledge/Skills:** I feel that my knowledge and skills are sufficient to participate in an Asset Management program.
- Cross-Functional Team & Documented Roles:** A cross-functional (multi-department) team has been established to manage community infrastructure. Roles and responsibilities related to managing community infrastructure are clearly documented and communicated.

## INFORMATION

- a) **Consolidated Inventory:** My community has a consolidated inventory of our community-owned infrastructure assets.
- b) **Mapping Infrastructure:** My community has mapped our community-owned infrastructure assets.
- c) **Replacement Value:** I know the replacement value of our community-owned infrastructure assets.
- d) **Condition/Remaining Life Data:** My community has condition and remaining life data on community-owned infrastructure assets.
- e) **IT Tools:** Our IT tools are appropriate for managing our infrastructure assets.
- f) **Performance Prioritization:** My community utilises a performance, failure, or risk framework for prioritizing capital works.

## SYSTEMS AND PROCESSES

- a) **Asset Management Vision:** My community has a vision statement for Asset Management.
- b) **Asset Management Strategy:** My community has a strategy for Asset Management.
- c) **Maintenance Management:** My community has a community-wide maintenance management program.
- d) **Performance Tracking:** The performance of infrastructure in my community (e.g., failures, leaks, etc.) is tracked.
- e) **Data Maintenance/Updating:** Infrastructure data is regularly maintained and updated.
- f) **Documented Levels of Service:** My community has documented Levels of Service.
- g) **Decision-Making Process:** Decision-making processes are in place for Asset Management.
- h) **Risk Assessment:** My community uses a risk assessment framework to inform infrastructure decisions.

## MONEY

- a) **Short Term Plan:** My community has a short term (1-5 year) financial plan in place that includes funding capital renewal, operations and maintenance, and new capital for our community's infrastructure assets
- b) **Long Term Plan:** My community has a long term (25 year) financial plan in place that includes funding capital renewal, operations and maintenance, and new capital for our community's infrastructure assets
- c) **Infrastructure Annual Budgeting:** My community's annual budgeting process involves infrastructure planning
- d) **Funding Sustainability:** My community's infrastructure is funded at a sustainable level

## IMPLEMENTATION AND MONITORING

Once your Asset Management Program has been set up, you aren't done! Think about how you will implement the program, including tracking progress over time and working towards continuous improvement. Consider the following questions:

- a) **What are the top 3-5 priorities from your roadmap?** Perhaps these items can make up the first phase or two of your implementation program.
- b) **How are you going to track progress?** Perhaps there a checklist or roadmap that each person on your team can easily reference with your priorities.
- c) **Who is your champion for Asset Management (this can be a team or person)?** They don't need to DO all of the work, but you will want someone who can keep the momentum going perhaps by scheduling meetings, or checking in on tasks that have been assigned to different team members.
- d) **How will you decide if you've been successful?** Think about the ways you can monitor your progress. This could be with smaller tasks that work towards a larger goal. You will want a baseline to measure progress from.
- e) **What does your monitoring program look like?** Consider what data you will need, when and how you will evaluate progress, what kind of reporting you will do – and to who, and when it makes sense to update your goals and objectives.
- f) **What timeframe are you working towards?** Break your actions into phases, and assign clear timelines to
- g) **Do you need external support to take the next steps?** This could be training for staff perhaps through a specialized course, it could be attending conferences, it could be reaching out to neighbours and creating a network of knowledge, or it could be consultants that can assist with technical aspects your program and providing mentorship.