**Core Function**

The [First Nation] has undertaken to develop an Asset Management Plan and Strategy. Council supports the formation of a select committee, the Asset Management Advisory Committee (AMAC), for the purpose of providing advice and making recommendations to Chief and Council on matters relating to strategic asset management. In addition, the AMAC shall promote awareness with community members.

**Responsibilities of the Committee**

The Committee is responsible for:

* Advising on the development of overall long-term asset management plan and strategy.
* Suggesting specific, programs, tools, projects and practices for continuous improvement in asset management practices and promoting long-term growth.
* Raise community awareness and understanding of issues associated with the management of community public assets through community newsletter and other communications.

**Committee Composition and Decision Making**

* The membership of the committee shall comprise two (2) members from Chief and Council, Manager, Public Works Operator, Finance Representative, Housing Manager, a Community Elder and Capital Manager.
* The AMAC shall appoint a chair and alternate.
* Decisions shall be made through consensus. If a decision cannot be reached through consensus, a vote will take place. In order for a vote to be counted, a quorum of at least half, plus one, of the AMAC must be present.

|  |  |
| --- | --- |
| **Member** | **Skill / Focus / Role** |
| [Name] | Capital Specialist Officer / Chair |
| [Name] | Councillor / Note Taker |
| [Name] | Councillor |
| [Name] | Manager |
| [Name] | Public Works Operator |
| [Name] | Housing Manager |
| [Name] | Finance Representative |
| [Name] | Elder |

**Meetings**

* The AMAC shall meet on a monthly basis.
* The AMAC will meet with the primary consultants, if applicable as per asset management program key milestones.

**Authority**

* The AMAC shall make recommendations to Chief and Council on strategic asset management issues and challenges.