



Operations & Maintenance Advisor

Our Opportunity

Reporting to the Infrastructure Advisor, the Operations & Maintenance Advisor role is a unique opportunity to positively impact First Nations members and communities. The incumbent will be responsible for advising and supporting the Naut'sa mawt Tribal Council (NmTC) Technical Services Unit Advisory Program and member First Nations in regards to effective infrastructure planning and management, with a particular focus on effective operations and maintenance. This role requires a people-centric professional with a problem-solving spirit and a strong working knowledge of safe infrastructure operations and maintenance (O&M).

The primary contributions from this role will be to:

- Provide technical assistance on infrastructure asset management, including developing and maintaining effective asset inventories, planning and implementing preventative O&M plans and budgets, monitoring and assessing operational performance, program reporting and communications and other day-to-day infrastructure O&M activities.
- Provide technical assistance on project / program management, including procuring and overseeing technical services (staff, consultants, and contractors), planning, designing, constructing and commissioning infrastructure projects.
- Propose plans and budgets for approval by the Infrastructure Advisor, based on input from member Nations as well as available funding opportunities.
- Conduct condition and capacity analyses, and risk assessments.
- Support member Nations in skills development and safety planning and management.
- Support capital and O&M planning, budgeting and cost management, including project / program identification and appraisals as it relates to maintenance, repairs, replacements, and upgrades.
- Provide technical support for infrastructure planning, including operations and maintenance input for infrastructure systems master planning.
- Keep up to date on infrastructure issues, and maintain good working relationships with funders and other relevant organizations to identify trends, opportunities, and potential partnerships .

Your Qualifications

- Engineering Degree or Technology Diploma
- 8+ years related experience operating and maintaining public works infrastructure
- Experience working with First Nations, Inuit, or Métis governments preferred
- Self-starter with a demonstrated ability to autonomously manage schedules and workloads
- Clean criminal record check
- Valid Class 5 driver's license and reliable vehicle is required to travel to member Nation communities.

Working With Us

- Generous compensation and extensive benefits package for the successful candidate
- **Indigenous candidates are highly encouraged to apply**

Apply Now

omasearch@engagehr.com

Applications will only be considered if eligible to work in Canada. Applicants requiring a work permit or sponsorship for employment in Canada are unable to be considered.

The organization welcomes applications from candidates with disabilities. For accommodations during the application process, contact Shawna Sklar at 905.306.8111, indicating preferred communication approach. We are grateful for all applications received but only those under active consideration will be responded to directly.