

PART 2 – WEAVING THE PIECES



Resources to Help Build Your Inventory Based on Existing Information

In developing an asset management plan, one of the first questions you should ask is, “What do we own?” To answer this question an asset inventory needs to be developed. An asset inventory provides a central location to store the details on all of your community’s assets. An inventory template is available as part of the Asset Management Guide for BC First Nations materials. Having a centralized inventory allows for data analysis and decision making. When compiling inventory data, common resources can include current management systems, human resources and past documents or records. The following is a list of data sources to use when creating an asset inventory.

Management Systems:

- Asset Condition Reporting System (ACRS)
- Capital Asset Inventory System (CAIS)
- Integrated Capital Management System (ICMS)
- Maintenance Management System (MMS)
- Geographic Information System (GIS)
- Tangible Capital Asset Inventory System (PSAB3150)

Human Resources:

- Capital Management Officer (CMO)
- Indigenous Services Canada (ISC)
- Consultants/ Contractors
- Staff/ Employees
- Past Employees
- Members

Documents and Records:

- Financial Documents
- Insurance Documents
- Housing Inventory
- Condition Assessments
- Purchase Orders
- Inventory Spreadsheets
- Maps
- Record Drawings/ Blueprints
- Operations Logs
- Public Records
- Historical Data
- Museums